



Minutes

Greater Dayton RTA Board of Trustees Public Board Meeting

March 5, 2024

- Trustees: John A. Lumpkin, Jr., President
Sharon D. White, Vice President
Al Fullenkamp
Sharon Hairston
Belinda Matthews-Stenson
Nikol M. Miller
Grady L. Mullins
Thomas Weckesser
David P. Williamson
- Staff: Bob Ruzinsky, Chief Executive Officer
Daron Brown, Chief Maintenance Officer
Roland Caldwell, Chief Transportation Officer
Cathy Garner, Senior Executive Administrative Assistant
Brandon Policicchio, Chief Customer and Business Development Officer
Sarah Sparks, Coolidge Wall, Co. LPA
Mary K. Stanforth, Chief Financial Officer
Robert Stevens, Chief Labor Relations Officer
- Others: Interested citizens (see attached sheet)

Call Meeting to Order

Mr. Lumpkin called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given.

PLEDGE OF ALLEGIANCE

Mr. Lumpkin led attendees in reciting the Pledge of Allegiance.

ROLL CALL

Roll call was taken:

Mr. Fullenkamp	Yes	Mr. Mullins	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Mr. Lumpkin	Yes	Ms. White	Yes
Ms. Matthews-Stenson	Yes	Mr. Williamson	Yes
Ms. Miller	Yes		

APPROVAL OF CONSENT AGENDA

Mr. Lumpkin stated Greater Dayton Regional Transit Authority (RTA) By-Laws require Board Trustees approval of today’s Board Meeting Agenda. The Agenda was mailed in advance, and Mr. Lumpkin asked if there are any changes to the Agenda? Upon hearing no requests or changes, Mr. Lumpkin DECLARED APPROVAL of today’s Board Meeting Agenda.

APPROVAL OF FEBRUARY 6, 2024 BOARD MEETING MINUTES

Mr. Lumpkin asked if anyone requests a reading of the minutes or are there corrections to the minutes?

Upon hearing no requests or changes, Mr. Lumpkin DECLARED APPROVAL of today’s Board Meeting Minutes.

FINANCE/PERSONNEL COMMITTEE REPORT (BELINDA MATTHEWS-STENSON)

Ms. Matthews-Stenson stated the Finance/Personnel and Planning Committees held a meeting on February 20th and as a result, the Finance/Personnel Committee is recommending three (3) Action Items for the Board’s consideration.

ACTION ITEM #2 - UNDERGROUND STORAGE TANK REPLACEMENT PROJECT

Ms. Matthews-Stenson stated the purpose of this procurement is to select a firm to partner with RTA for the replacement of underground storage tanks.

This project involves:

- The removal of two (2) 20,000-gallon diesel tanks and one (1) 2,000-gallon motor oil tank.

- The purchase and installation of one (1) new 20,000-gallon diesel tank with two (2) high-volume submersible pumps installed for redundancy and one (1) 2,000-gallon motor oil tank.
- An upgrade to the Veeder Root 450-Plus tank monitoring system applies to 600 Longworth and 601 Longworth locations.

This procurement supports our core values of Safety and good Stewardship of RTA’s financial and environmental resources by ensuring that our facilities are well maintained and environmentally responsible.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Mr. Fullenkamp to APPROVE a CONTRACT AWARD to Reliable Construction Services for the replacement of the underground storage tanks in the amount of \$1,384,140 plus a 15% contingency of \$207,621 for any unforeseen costs, totaling \$1,591,761.

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None

ACTION ITEM #3 - WINDOW WASHING SERVICES

Ms. Matthews-Stenson stated the purpose of this procurement is to select a qualified firm to partner with RTA for Window Washing Services at Wright Stop Plaza, 600 campus, and Transit Center locations.

The contract is for five (5) years, during which time the selected firm will be responsible for cleaning the inside and outside of the windows at all the locations. This project is consistent with RTA’s core value of providing good Stewardship by properly maintaining our facilities and ensuring the longevity of our capital resources.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Ms. White that the Board of Trustees APPROVE a CONTRACT AWARD to Jack & Joe’s Window Cleaning, Inc. dba Squeegee Squad for Window Washing Services at Wright Stop Plaza, 600 campus, and the Transit Centers for five (5) years totaling \$146,639 plus a 15% contingency for \$21,996 to address any additional

cleanings that may arise during the contract for a total award of \$168,635.

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None

ACTION ITEM #4 – NON-REVENUE VEHICLES

Ms. Matthews-Stenson stated RTA has a pool vehicle fleet that needs replacing due to age. This project has been delayed because we prioritized fleet replacements first.

Vehicles being replaced include:

- 5 – 2012 Dodge Durango
- 2 – 2014 Dodge Durango
- 2 – 2015 Dodge Durango
- 1 – 2015 Ford Focus
- 1 – 2016 Dodge Durango
- 1 – 2016 Ford Transit
- 1 – 2017 Dodge Durango
- 1 – 2020 Dodge Pickup (this vehicle will be retained for other use)

These pool vehicles are used for travel between buildings and hubs, contractor oversight, staff supervision, project management, local meetings, community events, and other transit-related purposes. In addition to the 14 replacements, we will be adding a pool vehicle to the fleet for a total of 15. This project supports RTA's core value of Stewardship as we manage our resources.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Mr. Weckesser to APPROVE a CONTRACT AWARD to Montrose Ford for 15 Ford Explorer vehicles at \$38,740 per vehicle for \$581,100 plus a 10% contingency for additional vehicle options in the amount of \$58,110 for a total award of \$639,210. This contract will be funded with federal funds.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

One: Abstain – Ms. Hairston

Discussion Items to Mention

Ms. Matthews-Stenson stated the December 2023 Financial Report as well as Small Purchases Information has been included in today's Board package.

PLANNING COMMITTEE REPORT (TOM WECKESSER)

Mr. Weckesser stated the Finance/Personnel and Planning Committees met for a jointly held meeting on February 20th, and the Planning Committee is recommending two (2) Action Items for the Board's consideration.

ACTION ITEM #5 – INTERNET ACCESS, PART 2

Mr. Weckessor stated the purpose of this procurement is to award a sole source contract to Altafiber, formerly Cincinnati Bell, for the network connection between RTA 600 Longworth Street facility and Wright Stop Plaza for a three (3) year period.

To support RTA's growing data needs, a more robust and reliable network connection is needed between Wright Stop Plaza and 600 Longworth Street. The current connection is provided by a microwave antennae system prone to down/degraded performance based on weather and atmospheric changes.

Altafiber was chosen as RTA's new internet provider from a prior competitive procurement selection. When running the new fiber to our facilities, the vendor (as standard practice) included additional pairs of fiber for future use. Using this existing infrastructure allows for turning on the service with no additional groundwork (trenching, penetrating the buildings, etc.) to be done. The need for the new fiber/connection was discovered after the original project was underway.

MOTION MADE by Mr. Weckesser and SECONDED by Ms. Matthews-Stenson to APPROVE a CONTRACT AWARD to Altafiber for Internet Access, Part 2, at \$2,210 per month for a 3-year period for \$79,560. It is also recommended that the \$97,680 awarded under Small Purchasing Procedures be ratified for a grand total award amount of \$177,240.

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None

ACTION ITEM #6 – APTEAN UPGRADE AND SOFTWARE MAINTENANCE

Mr. Weckesser stated RTA has utilized the Ross Enterprise accounting system software for nearly 35 years. Procurement, Inventory, and Accounting use the software daily. It includes general ledger, accounts payable, accounts receivable, fixed assets, purchasing, and receiving. Major upgrades were performed on the system in 2007 and 2018-2020.

Given the rising support costs of the current Apteian financial system, RTA plans to evaluate the feasibility of selecting an Enterprise Resource Planning (ERP) system to evaluate replacement options for the current HRIS and financial systems in use by RTA. This replacement plan will take approximately two years to accomplish.

Meanwhile, an upgrade to the Apteian system is needed to bring the system and underlying infrastructure current, as the existing version is on an unsupported version of Windows and SQL. The software maintenance is also due to expire at the end of March and must be renewed. The cost of the upgrade will be paid with operating funds. The cost for maintenance will be funded with segregated funds.

MOTION MADE by Mr. Weckesser and SECONDED by Ms. White to APPROVE a CONTRACT AWARD to Apteian, Inc. for the upgrade of the software in the estimated amount of \$186,282 plus a 20% contingency in the amount of \$37,256 and the maintenance for one (1) year in the amount of \$120,498 for a not to exceed total of \$344,036.

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None

Additional Information

Mr. Weckesser stated in addition, at the meeting, Mr. Ruzinsky provided a summary document of recent activities in the Customer and Business Development Department.

Mr. Ruzinsky made a presentation on RTA revenues and provided comparative data and analysis regarding the

possibility of future fare structure changes. In addition, it was announced that RTA won a first place award in the 2024 American Public Transportation Association, AdWheel Awards competition for communications and marketing. RTA's Caring for Our Community campaign won in the category of Best Marketing and Communications Educational Initiative.

CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Ruzinsky provided a detailed report on the many transit offerings RTA provides to older adults/Seniors.

OLD BUSINESS

Mr. Ruzinsky addressed previous public comments made by citizens who attended the February 6th Board of Trustees Meeting.

NEW BUSINESS

None

PUBLIC COMMENT

Mr. Lumpkin stated anyone wishing to address the Board must speak on their own behalf. After you are recognized to speak you must come to the lectern or if you're physically unable to do so a handheld microphone will be brought to you. You must first state your name and address, after doing so, at that point you have 3 minutes to make your comments. A yellow light will come on when you have 30 seconds remaining, and the Secretary will say 30 seconds. When your three minutes are up, the red light will come on and the Secretary will say stop, and at that time you must stop talking and leave the lectern or surrender the microphone.

Mr. Jason G. Riley, 10015 Mallet Drive, Dayton Ohio. - Mr. Riley is a resident of Washington Township, a disabled veteran, a member RTA's Customer Advocacy Group, and a user of both fixed route and paratransit services. Mr. Riley is requesting that more benches and bus stop shelters be provided throughout Montgomery County.

The following RTA employees expressed concerns regarding the following: morale, safety, work assignments and hours, line shop, and bringing back the bus Rodeo.

- Ms. Tanika Thompson - 2467 Thornton Drive, Dayton Ohio.
- Ms. Kelly Moon – 260 Fieldstone Drive, Trotwood, Ohio.
- Mr. Michael Artkamp – 870 Bellows Drive, New Carlisle, Ohio.
- Mr. Robert King, III – 10 Mario Drive, Dayton, Ohio.
- Mr. Scott Campbell – 3230 Boxwood Drive, Fairborn, Ohio.
- Mr. Kevin Frazier, President of RTA’s Amalgamated Transit Union (ATU) – 555 Recess Drive, Dayton, Ohio.
- Ms. Regina Long – 3506 Wilmar Circle, Dayton Ohio.
- Ms. Denise Famera – 8648 Adams Road, Huber Heights, Ohio.

Ms. Ciara Owens – 539 Beckman Street, Dayton, Ohio. – Requested Dayton Flyer Shuttle service over the Dayton Peace Bridge on W. Third Street to other businesses in the Wright Dunbar area, including the Gem City Market.

Ms. Samantha Klawonn – 1221 Brookview Avenue, Dayton, Ohio. – Ms. Klawonn stated there is a Food Dessert and lack of transportation where she resides and would love to see RTA provide a shuttle to the Gem City Market.

Mr. Derrick Martin – 825 Neal Avenue, Dayton, Ohio. – Mr. Martin commended the Board and Staff for doing their best in many situations, however, Mr. Martin stated that some of the bus driver's attitude needs improving and more driver training in customer service is needed. Mr. Martin asked if there is currently an appointed Board member who is a daily transit rider. Finally, Mr. Martin asked if the heating systems on the bus bay were inoperable?

Ms. Marion C. Perry – 5140 Altrim Road, Dayton, Ohio. Ms. Perry has no other way to get to medical appointments and other places such as the grocery store without the help of RTA, However, it is becoming very difficult when services are being cut from Jefferson Township.

**BOARD MEMBER COMMENTS
- ANNOUNCEMENTS**

Mr. Lumpkin thanked everyone for their concern and comments at today's meeting.

Mr. Williamson – Thanked Ms. Famera for her comments and stated that he participated in the RTA Rodeo as a judge and enjoyed every minute of it. Mr. Williamson stated he would love to see the Rodeo return and encouraged Mr. Frazier to engage his members as a morale booster. Mr. Williamson stated he would gladly volunteer again.

Ms. White stated on behalf of the Board that she would like to congratulate Mr. Tom Weckesser, who received the University of Dayton Lackner Award in February. This is the highest honor recognizing UD faculty and staff who embody the charisma, values, and principles of the Marianist founders and sponsors of the University. Mr. Weckesser was only one of two people to receive this award.

Mr. Fullenkamp stated just a quick reminder to everyone, although the news media is going crazy today about Super Tuesday, Ohio Super Tuesday in two weeks. Please make sure you vote. RTA is doing its part with free rides to get citizens to the polls.

Ms. Hairston stated she wants our employees to know that they are valued. Ms. Hairston stated she is not sure why comments are made, or things happen that make you feel unvalued. Ms. Hairston stated we need to work together to do what's best for the community as well as for the agency.

Mr. Mullins stated he'd like to talk about some of the comments made by the employees at today's meeting. Mr. Mullins further stated the State Employee Relations Board could be an option as a neutral party and may benefit both parties. Mr. Mullins commented that we are not going to agree on everything; however, we must work together. Mr. Mullins stated at some point he would like to talk to both sides to hear their issues.

EXECUTIVE SESSION

Mr. Lumpkin stated there is a request to go into Executive Session for the purpose of discussing a Personnel Matter regarding a Public Employee. No Action is expected today.

MOTION MADE by Mr. Williamson and SECONDED by Mr. Fullenkamp to RECESS into Executive Session for the purpose of discussing a Personnel Matter regarding a Public Employee.

Roll call was taken:

Mr. Fullenkamp	Yes	Mr. Mullins	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Mr. Lumpkin	Yes	Ms. White	Yes
Ms. Matthews-Stenson	Yes	Mr. Williamson	Yes
Ms. Miller	Yes		

The meeting recessed at 4:14 p.m.

MOTION MADE by Mr. Williamson and SECONDED by Ms. White to RECONVENE into regular session.

Roll call was taken:

Mr. Fullenkamp	Yes	Mr. Mullins	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Mr. Lumpkin	Yes	Ms. White	Yes
Ms. Matthews-Stenson	Yes	Mr. Williamson	Yes
Ms. Miller	Yes		

The meeting reconvened at 4:46 p.m.

ADJOURNMENT

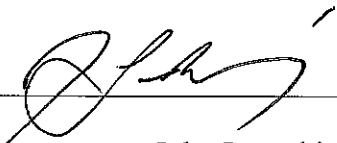
MOTION MADE by Ms. White and SECONDED by Ms. Hairston to ADJOURN the meeting.

MOTION CARRIED by voice vote.

Ayes: Nine Nays: None

The meeting adjourned at 4:47 p.m.

ATTEST



John Lumpkin
President
RTA Board of Trustees



Mary K. Stanforth
Secretary/Treasurer
RTA Board of Trustees